

ROUTING AND RECORD SHEET

SUBJECT: (Optional)

FROM:

Director of Finance
6E 69 HQ

EXTENSION

NO.

DATE

25X1

TO: (Officer designation, room number, and building)

DATE

OFFICER'S
INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

1. General Counsel
7D-01 HQ

0606-3-3178

1/13/64

1 - This draft is in response to the attached memo from

2. Exec. Off. -DD/S
7D-18 HQ

If you agree with it please forward to DD/S indicating you agree.

25X1

3.

2 -

25X1

4.

Red might consider the advisability of preparing this for Kirk's signature. In this event the first paragraph would need to be changed.

5.

6.

25X1

/R.H. FUCHS

7.

8.

1-2 I agree with your statement. Will you take it up with Red? J.H.

9.

10.

11.

12.

13.

14.

15.

06C 63-3718

DP/5 64-0198-

~~SECRET~~

DRAFT

dbt

11 December 1963

25X1

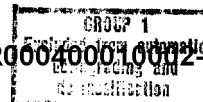
MEMORANDUM FOR: Deputy Director (Intelligence)
Deputy Director for Plans
Deputy Director (Science and Technology)
~~Office of General Counsel~~
~~Office of Inspector General~~

SUBJECT: Entertainment of Government Officials

1. This is in ~~further~~ ^{Memorandum} reference to the remarks of the Executive Director at the Senior Staff Meeting on 27 November 1963 concerning the exclusive entertainment of U. S. Government officials by Headquarters personnel.

2. It is realized that officials whose duties require extensive liaison with representatives of other Agencies of the U..S. Government find it advantageous or necessary in the furtherance of official discussion to occasionally provide entertainment in the form of suitable luncheons, dinners, etc. However, this is a problem which we have in common with all other U. S. Government officials, and the Congress has not seen fit to establish, as a matter of public policy, any general authorization which would permit public funds to be used for such purposes. Although the extraordinary powers given to the Director of Central Intelligence would permit him to approve the use of official funds for the entertainment of U. S. Officials in special or extraordinary circumstances dictated by security and in the furtherance of a specific service vital to the Agency's mission, it would not be appropriate for

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SECRET

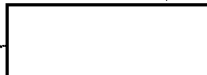
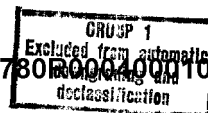
SUBJECT: Entertainment of Government Officials

the Agency to utilize such authority to approve reimbursement for normal social entertainment of other U. S. officials when the reciprocation of such entertainment by other U. S. Government officials must be borne from their private funds. Consequently, requests by Headquarters personnel for reimbursement for entertainment expenses for luncheons, dinners, etc., attended exclusively by U. S. Government officials, will be denied.

3. The above does not preclude reimbursement for luncheons, dinners, etc., given to entertain a private citizen of the U. S. or a foreign national when such entertainment is properly justified as necessary in connection with the attainment of a specific operational objective of the Agency. Operational entertainment of this type should be approved in advance by a senior operating official. Operating officials should exercise discretion in their authorization of such expenses in order to ensure that such entertainment will serve an official purpose, that it is not ~~overly~~ lavish, and that the number of U. S. Government officials attending is in keeping with the official purpose to be served. Claims for this type of entertainment should be prepared and approved in accordance with the provisions of

L. K. WHITE
Deputy Director
for Support

CC: EX DIR - Comp (over)

**SECRET**

DD/S 63-5136

8 DEC 1963

MEMORANDUM FOR: Director of Finance

SUBJECT : Entertainment of Government Officials

As a consequence of Mr. Kirkpatrick's discussion of entertainment of other Government officials at the Senior Staff Meeting on 27 November Colonel White has requested that you follow this up in coordination with the General Counsel and prepare the draft of a notice or memorandum which he might send to the other Deputy Directors on this subject.

[Redacted Signature Box]

Executive Officer to the
Deputy Director for Support

STAT